

<b>Seattle Port Commission: Audit Committee Meeting</b>	Tuesday, February 4, 2014 8:30 a.m. – 10:00 a.m. Port of Seattle Headquarters, Pier 69, Commission Chambers
<b>Attendees:</b> Commissioner Bill Bryant Commissioner John Creighton Committee Public Member Christina Gehrke CEO Tay Yoshitani <b>Staff:</b> Tom Barnard, Policy Analyst, Port of Seattle Commission Paul White, Commission Clerk	<b>Presenters:</b> (in order of appearance) Tyler Winchell, Staff Auditor Joyce Kirangi, Internal Audit Director Jack Hutchinson, Internal Audit Manager Deanna Zachrisson, Manager, Aviation Concessions Business

### Agenda

Category	Item	Presenter	
Minutes	None		
External Audits	None		
Lease and Concession Audits *	None		
Operational Audits	Central Processing System	None	
	Comprehensive Operational Audit	None	
	Limited Operational Audits	<a href="#">Port Construction Services Close-Out Process</a>	Tyler Winchell, Staff Auditor
		<a href="#">Accountability for Tools and Equipment under \$20,000</a>	Joyce Kirangi, Internal Audit Director Jack Hutchinson, Internal Audit Manager
	3 <sup>rd</sup> Party Audit	None	
Additional Audits	None		
Updates	<a href="#">October 2013 HOST Audit response</a>	Deanna Zachrisson, Manager, Aviation Concessions Business	
Audit Work Plan	<a href="#">Approval of 2014 Work Plan</a>	Joyce Kirangi, Internal Audit Director Jack Hutchinson, Internal Audit Manager	
New Business	None		

\*Lease and Concession items are reviewed when there are findings, or by Committee request.